

TOWN OF BASSENDEAN

MINUTES

BASSENDEAN LOCAL STUDIES COLLECTION MANAGEMENT COMMITTEE
HELD IN THE COMMITTEE ROOM, 48 OLD PERTH ROAD, BASSENDEAN
ON THURSDAY 4 MAY 2017 AT 9.30AM

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting, welcomed all those in attendance and conducted an Acknowledgement of Country.

2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

Nil

3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Present

Jennie Carter, Presiding Member
Michael Grogan, Deputy Presiding Member
Cr Gerry Pule, Town of Bassendean
Anne Brinkworth, Community Representative
Dr Sally Cawley, Bassendean Historical Society

Staff

Janet Megarrity, Local Studies Librarian
Renata Pietracatella, Manager Library & Information Services
Amy Holmes, Minute Secretary

4.0 DEPUTATIONS

Nil

5.0 CONFIRMATION OF MINUTES

5.1 Minutes of the Meeting held on 2 March 2017

COMMITTEE/OFFICER RECOMMENDATION – ITEM 5.1

MOVED Anne Brinkworth, Seconded Michael Grogan, that the minutes of the meeting held 2 March 2017, be confirmed as a true record.

CARRIED UNANIMOUSLY 5/0

6.0 DECLARATIONS OF INTEREST

Nil

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

8.0 REPORTS

8.1 Local Studies Librarian's Report

General

Approximately 20 TAFE students visited the Bassendean Memorial Library and were given a tour of the Local Studies to gain an overview of the collection and its use.

Mr Bevan Carter is a speaker at this year's Annual Library History Lecture. The title of the lecture is 'Special place: Aboriginal history in Bassendean' and takes place on 14 June at 7pm in the Library's meeting room. The event is being promoted in the Bassendean Briefings volume 114, on the Library website, the Library Facebook page and via local fliers and direct emails to interested parties.

The Local Studies Librarian has provided detailed feedback on the Draft Municipal Inventory entries.

Landgate has been contacted about correcting the misspelling of Iveson Place, Bassendean. The Local Studies Librarian is expecting information about the process to correct this clerical error, which occurred in 1991, so the correct naming of the street can reference the early residents, the Iverson family.

The Local Studies Librarian requested a progress report on the assessment of Padbury's Building for state heritage registration, prior to its centenary next year. To date no information has been received.

The Local Studies Librarian was advised that the Office of Heritage's database 'Inherit' error regarding the incorrect information by the Department for Fire and Emergency Services (DFES) about the site of the former West Guildford Fire Station (before the station was built in Parker Street) will be corrected when DFES updates its Municipal Inventory. To date this has not yet occurred. The error has existed since September 2015.

Volunteers

The second Guided Walk was held on Wednesday 1 March. Seven people attended and positive feedback was posted on Library's Facebook. The third Guided Walk on Wednesday 5 April attracted twenty people who also provided positive feedback. Sincere thanks is given to the volunteer guide.

Website and Facebook

The Local Studies Librarian has photographed all street signs within the Town of Bassendean for postings on street naming origins for the Bassendean Memorial Library and Town of Bassendean Facebook.

Information about donations and further reading (bibliography) has been added to the Local Studies webpage.

Training/Planning/Personal Development

The Local Studies Librarian is planning to attend following training and professional development events:

'Dealing with Difficult People' workshop on Wednesday 3 May and WA State Heritage and History Conference on 11-12 May at the Perth Concert Hall.

Visits/Outreach

The Local Studies Librarian attended following events and meetings:

- Gosnells Local Studies Collection in April with colleagues from the Local Studies Practitioners' Group.
- Closing the Gap lunch in March to communicate with members of the indigenous community.

- The State Records Office for a researcher's ticket to easily access Town of Bassendean information and early minutes which are held in the collection.

Displays

Information on local Anzacs was displayed within the Bassendean Memorial Library. Displays were provided for Easter and Bike Week.

Collection Management

Processing:

Indexed Bassendean Briefings - 114

Newspapers - 45

Books - 2

Rates Book Indexing - 56 440

New items:

The Local Studies Librarian has begun to obtain names of former employees of the municipality to fill a significant gap in the Local Studies Collection. While elected representatives have been researched for their biographical details, now former staff biographies can be undertaken.

Photographs about floods in Bassendean 2017

2017 State Election - Electoral ephemera (donations).

Western Australian Electoral Rolls Collection 1934-1949.

Biographical information about Mr. James Dyer, Senator Ruth Coleman and Mr. Robert Lyons.

Information about the State Emergency Service in Bassendean.

Oral History

An interview with Ms Joanne Parfitt is planned along with interviews with either/or Ms Vivienne Weir and Ms Lyn Cox subject to their consent.

The Committee was requested to suggest people to be interviewed for the next financial year - three ATSIC, one decision maker, one ex Councillor/Mayor and one other.

ATSIC

1. Shirley Harris
2. Bella Bropho
3. Herbert Bropho

1. Paul Calleja
2. Anne Brinkworth (ex Councillor)
3. Stephanie Smith (first female CEO)

The Committee discussed the difficulty in finding local indigenous people who are willing to be interviewed. It was agreed that in the event that these interviews cannot be filled, that another nominee be substituted.

COMMITTEE RECOMMENDATION ITEM 8.1(a)

LSCMC – 1/05/17 MOVED Dr Sally Cawley, Seconded Michael Grogan, that the aim of six interviews per year, (three being indigenous people and three others) is maintained, but in the event that these interviews cannot be filled for any reason, that any other nominee for inclusion can be substituted.

CARRIED UNANIMOUSLY 5/0

Enquiries

Information requested on Kathleen Street and the Cultural Heritage Pathway Bicentennial Project.

Information and images for Library mural (interior) for artist.

Information on publishing and WritingWA.

Town crest information (Broun crest).

Access to the Bassendean Croquet Club archives and images.

Information about Pyrton.

Information about Robert Lyons.

Access to local maps.

Surrey Street Steering Committee

The Surrey Street Steering Committee has not met since the last Local Studies Collection Management Committee meeting.

History Review Steering Committee

The Committee met in March to progress the manuscript and to identify images and clarify copyright permissions for use. The ISBN and CIP information will be requested closer to the publication date.

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.1(b)

LSCMC – 2/05/17 MOVED Dr Sally Cawley, Seconded Anne Brinkworth, that the Local Studies Librarian's report be received.

CARRIED UNANIMOUSLY 5/0

8.2 Financial Activity Statements

The Financial Activity Statement as at 26 April 2017, is shown below.

LOCAL HISTORY EXPENDITURE 2016/2017		
Date	Description	Credit
	Income as at 22 February	\$ 24.00
	Income Received from 23 February 2017 to 26 April 2017	\$ 24.00
SUMMARY		
	Total Income for 2016/2017 - from 01/07/2016 to 26/04/2017	\$ 24.00
	Budget for 2016/2017	\$ 7,000.00
	Income required to meet Budget	\$ 6,976.00
LOCAL HISTORY PROJECT EXPENSES 2016/2017		
Date	Description	Debit
	Expenditure as at 22 February 2017	\$ 5,984.27
	Expenditure from 23 February 2017 to 26 April 2017	
10/03/2017	TOWN OF BASSENDEAN-PETTY CASH-PLEASE PAY CASH LIBRARY - LOCAL STUDIES MEETING CONSUMABLES	\$ 7.27
13/03/2017	WEST-NET IMAGING PTY LTD EASTER RERORTER AND ECHO NEWSPAPER MICROFILMING	\$ 1,834.55
13/03/2017	HEATHER CAMPBELL ORAL HISTORY INTERVIEW AND TRANSCRIPT WITH ASSOC PROFESSOR TED WILKES	\$ 1,000.00
		\$ 8,826.09
	Outstanding Purchase Orders	
06/12/2016	ORAL HISTORY INTERVIEW WITH VIV WEIR AND LYN COX	\$ 1,000.00
26/07/2016	ANNUAL INSTITUTIONAL MEMBERSHIP	\$ 65.00
	Expenditure (inc O/S PO's) From 23 February 2017 to 26 April 2017	\$ 9,891.09
SUMMARY		
	Total Expenditure 2016/2017 - from 01/07/2016 to 26/04/2017	\$ 9,891.09

COMMITTEE/OFFICER RECOMMENDATION – ITEM 8.2

LSCMC – 3/05/17 MOVED Cr Pule, Seconded Michael Grogan, that the Financial Activity Statements, be received.
CARRIED UNANIMOUSLY 5/0

9.0 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

Nil

11.0 CONFIDENTIAL BUSINESS

Nil

12.0 **CLOSURE**

The next meeting is to be held on Thursday 3 August 2017 at 9.30am.

There being no further business the Presiding Member declared the meeting closed, the time being 10.50am.